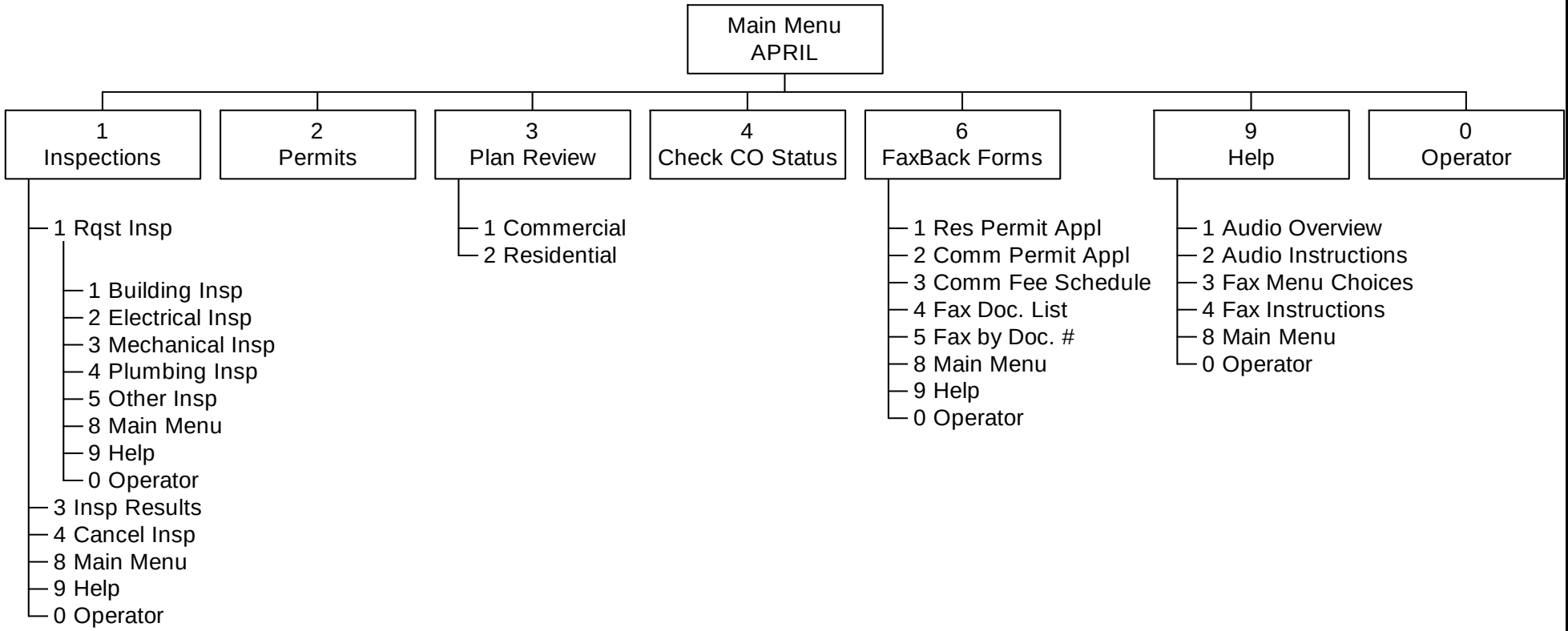
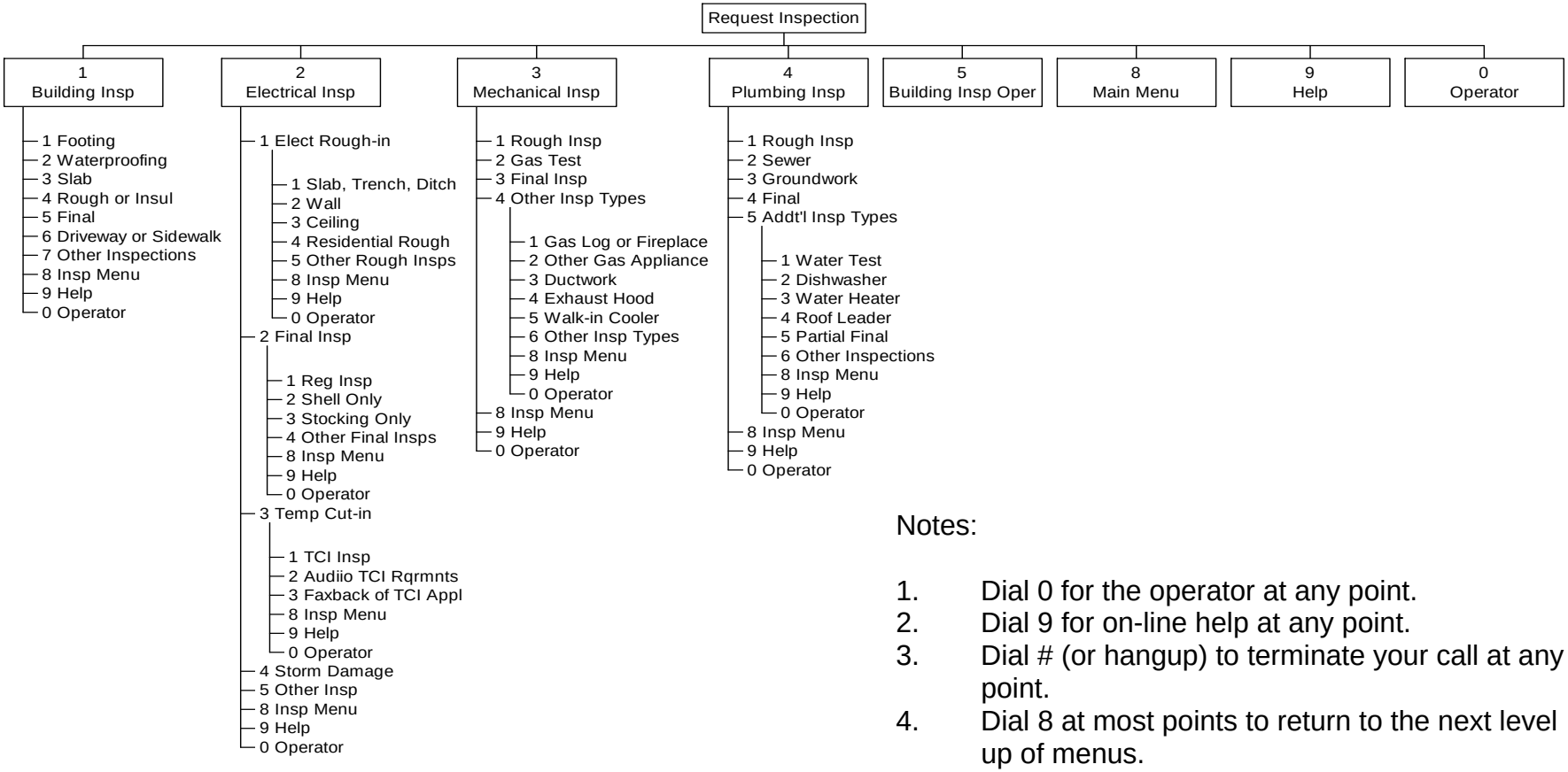
City of Greensboro – Main Building Inspection Menu



Notes:

1 Dial 0 for the operator at any point.
2. Dial 9 for on-line help at any point.
3. Dial # (or hangup) to terminate your call at any point.
4. Dial 8 at most points to return to the next higher menu level.

City of Greensboro – Inspections Submenus



Notes:

1. Dial 0 for the operator at any point.
2. Dial 9 for on-line help at any point.
3. Dial # (or hangup) to terminate your call at any point.
4. Dial 8 at most points to return to the next level up of menus.
5. On the main menu, if you have a rotary phone, you may wait to be transferred to an operator.

APRIL
the City of Greensboro Inspections Division's Automated Attendant

When you are answered by ***APRIL,*** the automated response system, you are presented with several choices. You may choose the Inspections area or request to be transferred to the permit, plan review, or certificate of occupancy areas of the Inspections Division. In addition, you may request that you be faxed forms for filing applications or information about the Inspections Division. Finally, you may request on-line help in either audio of fax form.

- When you request an inspection, you will hear a menu which allows you to choose between the four major areas of inspection: building; electrical; mechanical; and plumbing. Each of these areas is further broken down into more specific areas of inspection such as building waterproofing, electrical wall, mechanical gas test, plumbing sewer, and so on. Inspections are made only with a permit number, so you will need to have your permit number ready.
- The inspection area (option #1 of the main menu) allows you to request that an inspection be scheduled for your job. You may also request the status of an inspection or cancel a scheduled inspection in this menu.
- After a certain time of day, you will need to speak to an inspector if you need an inspection on the day you call. We can only guarantee an inspection the day you call if you call before 9 AM.

To navigate your way through the menus of the City of Greensboro Building Inspection System, there are some general rules to keep in mind.

- In most cases, the "*" key will repeat the information for the menu you are currently listening to. The "#" key will end your call. The "0" key will transfer you to an operator. The "8" key will return you to the menu at the next level up from where you are. Finally, the "9" key will provide you with a selection of on-line help in either fax or audio format.